

Skyscraper Center Assistant Editor

With 100,000 people moving into cities across the globe every day, the 21st century will truly be the century of the city. Humanity's continued existence on this planet will rely on our ability to transform cities into dense, livable centers of innovation that reduce both land consumption and energy needs. In order to accommodate an additional 2.5 billion people in the world's cities by 2050, the shapers of our urban landscapes will require guidance through access to expert research and resources that promote best practices for smarter cities. This is why the Council on Tall Buildings and Urban Habitat's mission is critical to promoting a better urban future.

The CTBUH is seeking an associate editor to work alongside the existing team on The Skyscraper Center: the world's pre-eminent database of tall building information. The Skyscraper Center has 30,000+ entries, containing images and vital statistics on tall buildings around the world. It serves not only as a data repository, but also as an increasingly important clearinghouse for resources and information the Council generates, from news articles, videos, and research papers, to chapter and member activities.

The data in The Skyscraper Center also serves the hundreds of media requests the Council receives each year. As a publicly accessible resource, it is a critical component of the research that the Council, its members, and industry leaders, conduct. This new colleague will help the organization strengthen its ability to accurately cover the rapidly increasing pace of skyscraper design and construction, and to help develop and maintain the quality and integrity of data already established.

KEY RESPONSIBILITIES:

- Enhance the development and representation of building and company profiles within the CTBUH Skyscraper Center website.
- Conduct dedicated research projects that inform internal data studies and external requests.
- Maintain correspondence with CTBUH Organizational Members and other industry professionals to obtain up-to-date project information and promote CTBUH initiatives and events.
- Review and process incoming data and building information, including interpretation of architectural drawings.
- Be a creative, enthusiastic, detail-oriented, highly motivated individual who is eager to work in a fast-paced environment.

REQUIRED QUALIFICATIONS:

- A Bachelor's degree in a discipline relevant to the building industry.
- A passion for tall buildings, architecture, urban issues, and related topics.
- An ability to cultivate reliable sources and solicit accurate data.
- Strong organizational skills, with the ability to scope and manage both long- and short-term research projects.
- Knowledge of databases, specifically MySQL, as well as proficiency with Adobe Photoshop and InDesign.
- A basic understanding of AutoCAD software.
- HTML and basic front-end web development knowledge.

HOW TO APPLY:

Please send a brief cover letter explaining why you would be ideal for this role, along with a resume outlining work experience and references to skyscrapercenter@ctbuh.org.